

PEASENHALL PARISH COUNCIL

Minutes of the Peasenhall Parish Council meeting
held at Peasenhall Assembly Hall on Wednesday 21st June 2023

2023/61 Attendance and Apologies

Attendees:

Cllr. Frank Potter- Vice Chair
Cllr. Jane Collins
Cllr. Roger Benstead
Cllr. Zoe Horlock
Cllr. Barry Rowing
Cllr. Gary Greenwood
Cllr. Sam Seddon

Apologies for absence:

None.

In attendance:

District Cllr. Julia Ewart
A number of members of the public

The council agreed that Cllr. Potter would act as Chair of the meeting.

2023/62 Declarations of interest and requests for dispensations

None.

2023/63 Public Forum

- a) Comments from the public included thanks to the 2 Councillors who had recently stood down from the council and questions on the allotments.
- b) Cllr. Julia Ewart presented the District Councillor report. She discussed a number of grants which may be available to local organisation and stated that Sam Kenward has been appointed the new Community Officer. She had a number of suggestions for the Parish Council to maximise the opportunities with East Suffolk Council:
 - Appoint a Community Partnership representative
 - Join a WhatsApp group for communication within the ward
 - Appoint a Planning Meeting representative (Cllr. Rowing is appointed to this role)
 - Take part in the councils East Suffolk Tour, which will visit villages in the District on Sat 9th Sept, 2 days after the British Cycling Tour runs through the area
 - Provide a list of empty houses in the village, if we are able to identify them
 - Participate in making Kelsale & Yoxford the first East Suffolk Council net zero focused ward

2023/64 Co-option of Councillor

Stephanie Liston had expressed an interest in joining the council. She has previously been a member of the council, but had been out of the country at the time of the nomination papers for the last election. Proposed by Cllr. Potter and seconded by Cllr. Rowing, the council unanimously voted in favour of co-opting her onto the council. Cllr. Potter asked Cllrs. Liston, Seddon and Greenwood to confirm that they had read the Parish Councillor eligibility criteria and that they were eligible. All 3 confirmed this.

2023/65 Minutes

- a) The minutes of the Annual Parish Council Meeting held on 17th Mat 2023 were approved as a accurate record.
- b) Under Matters Arising, it was reported that SALC had been contacted for advice on the lack of a Chair of the Council. They advised that the situation was acceptable for now, but should be resolved as soon as possible. Cllr. Potter reported that his main concern with being Chair was that, because of work commitments, he did not have the time to deal with all the issues which came to the Chair. He agreed to circulate a list of tasks, with a view to other Councillors undertaking them.

Action: Cllr. Potter to circulate a list of tasks undertaken by the Chair.

2023/66 Finance and Governance

- a) Lisa Eveleigh reported that she had just received the Internal Audit report and would circulate it.
- b) Cllr. Potter reported on the current financial situation:
- | | |
|--------------------|------------|
| Community Account: | £30,347.22 |
| Savings Account: | £36,215.28 |
- c) Cllr. Potter reported that we had received a request for a grant from the East Suffolk Disability Advice Service. Following a discussion on the services offered, and confirmation that there were Peasenhall residents helped by the service, Cllr. Benstead proposed that we donate £300.00, seconded by Cllr. Rowing. The council voted unanimously in favour.
- d) The payments listed on the agenda were approved, as were the following:
- Positive Peasenhall £73.20
 - SALC (councillor training) £144.00
 - East Suffolk Disability Advice Service £300.00

2023/67 Planning

- a) No planning applications have been received.
- b) Cllr. Potter reported that Carter Jonas have asked to be allowed to address a future council meeting to present their clients initial proposals for the land behind the Assembly Hall car park. Following a discussion, the council agreed to this proposal.
- c) Lisa Eveleigh reported that Rob Hancock had informed us that the developer for the old school site had dropped out so the County Council were considering selling the site. The council agreed that it needed to be kept informed of developments and that Mr Hancock should be invited to come and talk to us.

2023/68 Mabel's Walk/Allotments

Cllr Rowing reported that the District Council planners have met the developers to discuss the site Management Plan, but he had not yet had a report of the meeting. Cllr. Rowing will contact the District Council to get feedback. Cllr. Rowing stated that the Allotment Sub-Committee were developing ideas for a community aspect to the allotments and would report to a future meeting.

Cllr. Potter stated that Lisa Eveleigh had been in contact with the prospective solicitors for the conveyancing of the land for the allotments and the Open Space area. It was agreed that the solicitors schedule of charges would be brought to the next meeting.

2023/69 Highways

- a) Rendham Hill/Road speed issues/signage. Cllr. Horlock reported that investigations had revealed a number of practical difficulties with installing white gates at the entrance to the village on Rendham Road. She and Cllr. Seddon are currently exploring other options. It was noted that Highways Department had offered another site meeting to discuss this issue.
- b) Speed Indicating Device (SID). Cllr. Horlock reported that the new SID had been received and paid for. The new device is much larger than the old one, particularly when the solar panels are installed.

2023/70 Notice Board

Cllr. Horlock reported that the new notice board had been taken away by the Mens Shed to rectify the problems with it.

2023/71 Cemetery

- a) Cllr. Potter reported that we have been informed by Sibton Abbey Contractors that they do not intend to renew the grass cutting contract when it comes to an end in December. It was agreed that 3 alternate contactors would be contacted to obtain quotes for the 2024 contract. Cllrs. Benstead and Potter would work together to provide the grass cutting specification to councillors prior to the next meeting.
- b) A resident had met with Suffolk Wildlife Trust at the cemetery, which is designated as a County Wildlife Site. The Suffolk Wildlife Trust site visit report had been provided to councillors. There was a recommendation that residents be allowed to clear the cuttings following each mowing of the site. This was agreed by the council and will be communicated back to the resident.

2023/72 Correspondence

The Sizewell C project have contacted the council proposing that they come to the November 2023 meeting to discuss the project and answer any questions that the council or residents may have. They also proposed a pre-meeting with the Chair and the Clerk. The council agreed to invite them to the November meeting, but to decline the pre-meeting, on the basis that this was not appropriate.

2023/73 Date of Next Meeting

The date of the next meeting will be on **Wednesday 19th July 2023 at 7pm** in the Assembly Hall

The meeting closed at 21:00hrs.

Frank Potter

Acting Parish Clerk