**PEASENHALL PARISH COUNCIL**

Minutes of the Peasenhall Parish Council meeting
held at Peasenhall Assembly Hall on Wednesday 27th November 2021 at 7:00 pm.

**2021/110 Attendance and Apologies**

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| **Attendees:**Cllr. Frank Potter – Vice-ChairCllr. Nick Levett-ScrivenerCllr. Ric EarleCllr Zoe HorlockCllr. Roger BensteadCllr Vaughn Harber | **Apologies for absence:**Cllr. Steve Pewsey - ChairCllr. Stephanie ListonCllr. Stephen Burroughes**In attendance:**Lisa Eveleigh, Parish Clerk3 members of the public |

Cllr Potter acted as Chair for the meeting.

**2021/111 Declarations of Interest**

Cllr Levett-Scrivener declared an interest in item 8 a of the Agenda

**2021/112 Public Forum**

a) There were no items raised by from members of the public

b) There was no report from County and District Cllr. Stephen Burroughes

**2021/113 Minutes**

a) The Council approved as accurate the minutes of the meeting held on 27th October 2021

b) There were no matters arising

**2021/114 Finance and Governance**

Cllr Potter outlined the current financial position as follows:

Balances: Current: £14,050.70 Savings: £33, 136.56

A receipt of £100 for a headstone

a) Council approval of standing orders

b) Council approval of financial regulations

c) Council approval of Community Infrastructure Levy Report

d) Payment of £200.00 for the eight Royal British Legion wreaths for Remembrance Sunday

e) Overdue payment due of £189.60 from SALC for the Annual Internal audit

f) To agree expenditure of £40 for hire of the Assembly Hall for the meeting on 24th November 2021

Items a) to f) above were proposed en bloc by Cllr. Potter and seconded by Cllr. Levett-Scivener

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**2021/115 Planning**

a)Application DC/21/4746/OUT - Development of 12 new dwellings with access road off Mill Road

a) Following representations from the public, the Council’s objection was lodged by the deadline of November 12th .Cllr Burroughes had recommended approaching the East Suffolk Council Head of Planning rather than dealing with planning officers via the Planning portal .

b) A member of the public commented that the Community Infrastructure Levy relates to affordable housing and there is no levy on self-build properties

c) There are no new planning applications

ACTION: Clerk to establish via Cllr Burroughes the identity of the Head of Planning

**2021/116 Parish Clerk**

The Clerk reported that Clerk training will recommence in January and that she would benefit from this. The Council approved a training allowance, to be capped at £200, proposed by Cllr Potter and Cllr Levett-Scivener seconded this

**2021/117 Village Improvements**

a) Cllr. Levett-Scivener reported that Sibton Abbey Constructing have ordered apple tries from two different suppliers and these will be planted in the spring

b) The overgrown hedge on Church Lane could damage the boundary fence and is a hazard to vehicles in a narrow lane. It was agreed that the Council should write to the landowner requesting that the hedge be trimmed

ACTION: Clerk to establish from Mick Trovell who the landowner is

**2021/118 Environmental Resilience**

Laurence Moss had circulated a detailed report on environmental challenges facing the community and how these might be lessened. His main recommendations are:

a) Flood damage: That a Councillor be nominated to monitoring drainage ditches and culverts and clarify who is responsible for organising their clearance, given that the Environment Agency is underfunded

b) Storm damage: The existing tree officer on the Council should identify vulnerable trees and make periodic inspections of them

c) Extremes of temperature: To establish a reporting mechanism to identify people who are vulnerable and recruit volunteers to assist

d) Public building should also have an annual safety inspection

Cllr. Potter thanked Mr Moss for his hard work and recommendations and a general discussion followed in which the following points were made.

a) Cllr. Levett-Scivener expressed reservations about the Environment Agency based on previous experience

b) Though the Council has a duty of care to the community it does not have the power to impose any of these recommendations

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c) Nevertheless, it would be a good idea to register the Parish Council’s interest.The recommendations in the report could be made public in the *Yoxmere Fisherman* and on the Parish Council’s website as a discussion document

d) Cllr. Horlock suggested that a photographic record might be kept of potential problem areas.

e) Cllr. Potter suggested that a working group should be formed to bring the issues in the report to the public’s notice and Cllr. Horlock and Cllr. Benstead agreed to liaise with Mr Moss on this

f) Cllr. Harbour proposed that Environmental Resilience should be a standing item on future agendas and this was approved by Cllr. Potter.

ACTION: Clerk to contact the *Yoxmere Fisherman*

ACTION: Cllr. Potter to upload the report to the Council’s website

**2021/119 Correspondence**

A letter was received from Joanna Saunders reporting difficulties with ambulances getting stuck on the Causeway and a broken wall on one of the bridges.

It was agreed that though a repair and some signage is necessary, this is the responsibility of Suffolk Highways

ACTION: Clerk to report the issue to Suffolk Highways with a copy of the email of complaint

**2021/120 Any Other Business**

The Council advertised two vacancies some time ago and Mr Barry Rowing has volunteered to apply. Though this is warmly supported it is necessary to follow protocol and take advice from SALC

ACTION: Clerk to research this

**2021/121 Date and Time of Next Meeting**

The Council confirmed the date and time of the next meeting of the Council which is scheduled for Wednesday 26th January 2022 at 7:00 pm. The meeting is to be held at Peasenhall Assembly Hall.

ACTION: Clerk to provide the remainder of 2022 meeting dates

The meeting closed at 7.55 pm.

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