

## PEASENHALL PARISH COUNCIL

Minutes of the Peasenhall Parish Council meeting  
held at Peasenhall Assembly Hall on Wednesday 26<sup>th</sup> January 2022 at 7:00 pm.

**2022/1**

### Attendance and Apologies

**Attendees:**

Cllr. Steve Pewsey - Chair  
Cllr. Frank Potter – Vice-Chair  
Cllr. Nick Levett-Scrivener  
Cllr. Ric Earle  
Cllr Zoe Horlock  
Cllr. Roger Benstead

**Apologies for absence:**

Cllr. Vaughan Harber  
Cllr. Stephen Burroughes

**In attendance:**

Lisa Eveleigh, Parish Clerk  
5 members of the public

### Welcoming back the Chair

Cllr Liston requested that it be minuted that the Council was delighted to welcome back the Chair, Cllr Pewsey following his accident.

**2022/2**

### Declarations of Interest

- a) Cllr Levett-Scrivener declared an interest in items 5,6,8 and 10 of the Agenda
- b) Cllr Pewsey declared an interest in item 9

**2022/3**

### Public Forum

a) A member of the public raised concern about the number of vehicles speeding on the Rendham Road. Cllr Pewsey responded that he had raised this with Suffolk Highways in March 2021 asking for a site meeting and requesting a 30 mile an hour warning sign and was quoted £8000-£12,000 for the cost of changing the Traffic Regulation Order.

Cllr Levett-Scrivener suggested asking how the fee is calculated. Cllr Liston commented that traffic in the area has increased and the speed at which cars come down the hill is a problem.

**ACTION: Cllr Pewsey and the Clerk will follow up on this. NB Clerk does not have this correspondence**

b) Mr Barry Rowing and Mr Bill Miller reported that a field on Sibton Road owned by the Church Lands Trust is being considered by the Trustees as a suitable place for allotments which residents are eager to have. Cllr Levett-Scrivener queried how the costs of a stand-pipe, off-road parking, insurance (£500) and legal expenses would be funded; if from rental, what would people be willing to pay, given that private allotments are more expensive than Council plots.

Cllr Pewsey commented that allotments are within the Council's jurisdiction and when it is clear what the Church Land's Trust intentions are, within reason, the Council will take a supportive position.

Cllr Earle said that provision of allotments in an ideal location would be a boost to the community. Re the provision of a water supply, Cllr Levett-Scrivener stated that there were several ponds in the area which had been filled in but could be reinstated. Cllr Liston asked about the timings involved and Mr Rowing replied that the Trustees will be meeting in March.

b) The reports from County and District Cllr. Stephen Burroughes were noted

**2022/4**

### Minutes

a) After two comments, the Council approved as accurate the minutes of the meeting held on 24<sup>th</sup> November 2021

2022/1

**ACTION:** The Clerk has made two small amendments and will recirculate those minutes, which also require signing off and scanning

b) **Matters Arising**

Cllr Potter reported that a decision on application DC/21/4746/OUT (Mill Road) was still pending

**2022/5 Finance and Governance**

a) The current financial position was circulated in advance as follows:

Balances: Current Account - £13,859.70 Savings Account - £33,137.39

Cllr Potter announced that the Clerk has now replaced him as the Responsible Financial Officer (RFO)

b) **Budget for the financial year 2022/2023**

Cllr Pewsey reported that the Council had a thrifty 2021 so in the proposed budget there is money set aside for several projects. Cllr Potter suggested that a sum for replacing the noticeboards should be included. Cllr Pewsey replied that he had approached a local carpenter, Jed Bryanton, but he prefers not to give a quote. The metal noticeboards will be disposed of. He also suggested a new board for Mill Road. Cllr Potter suggested a budget of £3000 if the new boards include the Cemetery and £1000 if not. Cllr Liston suggested that the budget be increased.

Cllr Horlock asked if replacement batteries for the Speed camera could be purchased. Cllr Pewsey confirmed this. Cllr Liston suggested purchasing at least one more flashing speed-limit sign. Cllr Earle reported that these solar signs cost £3500.

Cllr Potter proposed the amendment to – and acceptance of - the budget, seconded by Cllr Levett-Scrivener

**ACTION:** Cllr Pewsey to amend the budget

**ACTION:** Cllr Liston to obtain costs for a solar sign

c) **Parish Precept for the financial year 2022/2023**

Cllr Pewsey proposed keeping this at the same level as the previous year, seconded by Cllr Liston

d) **Payments**

Payments listed on the agenda were approved but it transpired that a cheque to Sibton Abbey Contracting had been lost in the post.

**ACTION:** Clerk to reissue the payment; this has since been done via BACS transfer

**2022/6 Planning**

a) Application DC/16/3514/FUL and DC/21/4795/DRC: Mabel's Walk/Causeway development (as it relates to the provision of allotments and a play area):

Cllr Pewsey reported that he had a conversation with the Seamans Site Manager (Mr Haydon) since an email sent about these issues sent on 05/01/2022 to East Suffolk Council's planning department remains unanswered, despite two resends. Cllr Pewsey had made the point that the CIL/106 money being held by

ESC for release to the Council will be needed to fund the provision of play equipment as well as a Safety and Risk Assessment.

Mr Haydon said it was unprecedented for Seamans to plan for allotments or open spaces in new developments and asked for a template of what is expected. Cllr Earle asked how much the play equipment and associated costs might be and Cllr Levett-Scrivener replied approximately £25,000. Cllr Pewsey suggested that funding may be available from charities. There may be brochures from suppliers of play equipment sent to Cllr Potter

**ACTIONS: Cllr Potter to forward brochures to Clerk**

**Clerk has contacted the Planning Department to establish the reason for the delay**

## **2022/7 Parish Clerk**

- a) The Clerk reported that her probationary period had ended, and it was unanimously agreed by a show of hands to have been fulfilled.
- b) The Clerk will take the Cemetery records from Mr Mick Trovell and store them along with the rest of the Parish records.

## **2022/8 Councillor Vacancies**

- a) Mr Barry Rowing gave a brief description of his interests and skills, particularly his expertise in planning issues. Cllr Potter added that Mr Rowing would make a constructive contribution to the Council and he was unanimously voted in as Councillor
- b) Remaining Vacancy. It was agreed that since the May 2023 elections mean that no new Councillor would serve for more than a year a recruitment drive would serve no purpose.

**ACTION: Clerk to update the list of Councillors on the Noticeboard**

## **2022/9 Highways**

- a) Grit Bins. A request was received from a resident for a grit bin to be placed on Bruisyard Road. It is not possible to obtain one from Highways this winter (the deadline was August 2021) but there is a spare green one on Mill Road. This is not registered to the Council, but could be moved, filled with grit and relocated to Bruisyard Road

**ACTION: Clerk to progress this**

Meeting suspended.

A member of the public reported that the yellow grit bin on Mill Road has been damaged

**ACTION: Clerk has reported this to Highways**

Meeting resumed

- b) Defibrillator Registration. Cllr Pewsey had received a request to register the Defibrillator but did not have the make and model. The Clerk reported that she had found these details in a file with codes to unlock the cabinet.

**ACTION: Clerk is progressing the registration**

- c) Quiet Lanes update. The Clerk reported that Bruisyard PC had not responded to an overture and therefore the Wave 4 deadline had passed, but that she would register for inclusion in the next round of

submissions though the application process is far from transparent

d) The Street Improvement Scheme. Cllr Pewsey had requested a site meeting with the Community Liaison Engineer. Cllr Levett-Scrivener reported that he had requested a meeting with the tarmac contractor about installing a high curb from the bus-stop to where the new bridge is, with a drop-kerb to form the rest. Cllr Pewsey commented that there is Parish Council money set aside for this and that the improvement project has been under discussion for several years. Cllr Levett-Scrivener said it would be possible to dig the drain out if the traffic lights go up again.

e) Speedwatch. Cllr Horlock enquired about the whereabouts of the SID, which the Clerk now has.

**ACTION: Clerk will bring this to the February meeting**

f) Broken Bridge by Weaver's Culvert. Cllr Pewsey said he had no idea of the cost of repair or when work will commence but a 'No Entry' sign onto the bridge would be effective. Cllr Levett-Scrivener suggested that a weight-limit sign would also work.

**ACTION: Cllr Pewsey to pursue this**

## **2022/10 AGM Wednesday May 25<sup>th</sup> - Speaker**

Cllr Pewsey suggested inviting James Mallinder, Cabinet Member for the Environment at East Suffolk Council to be guest speaker, as Environmental Resilience is both topical and relevant and after discussion it was agreed that the Council should approach him.

**ACTION: Clerk has issued an invitation to Cllr Mallinder**

## **2022/11 Platinum Jubilee Celebrations**

Cllr Pewsey stressed the need to press ahead with planning events for the Platinum Jubilee weekend of 4/5<sup>th</sup> June and this is to be a standing item on the agenda going forward. Various options were discussed and Cllr Pewsey had approached John O'Connor of the Assembly Hall about basing something there and he was happy to co-operate. Cllr Levett-Scrivener said that the Sibton Abbey site would also be available for a picnic, and that he had spoken to the Rev. Tim Rogers about combining with Sibton on an event there. The Friends of St. Peter's Sibton are marking their 25<sup>th</sup> anniversary this year. Cllr Pewsey said that the churchwardens of St. Michael's are intending to reinstate the Flower Festival this year which could take place the same weekend. Cllr Levett-Scrivener recalled that local schoolchildren had been given commemorative coins at the Diamond Jubilee and it might be an idea to do this again. Cllr Pewsey summed up by saying that £3000 has been put aside in the budget and this could be used to fund two events.

**ACTIONS: Cllr Pewsey to seek local opinion on Facebook. Cllr Levett-Scrivener to speak to the headmistress of the Nursery school about the numbers of children from Peasenhall at the school**

## **2022/12 Correspondence**

There was no correspondence to report

## **2022/13 Date and Time of Next Meeting**

The Council confirmed the date and time of the next meeting of the Council which is scheduled for Wednesday 23<sup>rd</sup> February 2022 at 7:00 pm. The meeting is to be held at Peasenhall Assembly Hall.

The meeting closed at 8.45 pm.

Lisa Eveleigh, Parish Clerk, 15<sup>th</sup> February 2022

