

## PEASENHALL PARISH COUNCIL

Councillors are summoned to attend a meeting of Peasehall Parish Council at Peasehall Assembly Hall on Wednesday 16<sup>th</sup> November at 7pm

### AGENDA

#### 1. Attendance and apologies

#### 2. To receive declarations of interest and to consider requests for dispensations

#### 3. Public Forum

- a) Time for the Public to speak
- b) To receive a report from County and District Cllr. Stephen Burroughes.

#### 4. Minutes

- a) To approve as accurate the minutes of the Parish Council meetings held on 17<sup>th</sup> October 2022
- b) Matters arising

#### 5. Finance and Governance

- a) To approve the Standing Orders
- b) To approve the Financial Regulations
- c) To approve the 2021/2022 Internal Audit
- d) To approve the appointment of SALC as Internal Auditor for 2022/2023
- e) To note the current position, including receipts:  
Community Infrastructure Levy: 4851.95.

Current Account: £29,271.60

Savings Account: £33,150.93

- f) To authorise the payments below.

Details	Payee	Amount	Power
Hire of Methodist Chapel 17.10.2022	Methodist Chapel	£16.00	n/a
Hire of Assembly Hall 16.10.2022	Peasehall Assembly Hall	£20.00	n/a
Clerk's Salary October and November 2022	Lisa Eveleigh	£703.80	LGA 1972 s. 112
Clerk's expenses – mileage and photocopying	Lisa Eveleigh	£23.04	LGA 1972 s. 112
Positive Peasehall – stationery and printer cartridges for posters and PR	Mrs Carol Potter	£304.08	n/a
Positive Peasehall Flowers for Sam Hyde	Mrs Carol Potter	£42.64	n/a
PKF Littlejohn – External Auditor	PKF Littlejohn	£96.00	LGA 1972 s. 113
Donation to Royal British Legion for Poppy Wreaths	Kenneth Parry-Brown/Royal British Legion	£200.00	n/a
Grit Bin for Bruisyard Road	Gritbins.net	£169.99	n/a

**6. Planning**

- a) Old School Site
- b) Land behind the Assembly Hall

**7. Mabel's Walk/Allotments**

To receive an update from the Allotment sub-committee

**8. Highways**

- a) Replacing Parish Noticeboard/boards - progress
- b) Rendham Road speed issues/signage – update.
- c) The Street Improvement Scheme

**9. Environmental Resilience**

To discuss a request to revisit this topic and prepare guidance for the Village. Draft and amended document circulated

**10. Positive Peasenhall**

The Clerk will report on current initiatives and the events on November 26<sup>th</sup> and 27<sup>th</sup>

**11. Christmas Tree Light Switch-On**

To discuss re-establishing the village gathering when the Christmas tree lights are switched on. Date to be confirmed

**12. Coronation May 2023**

Following the success of the Platinum Jubilee Street party to discuss a Coronation party on the Bank Holiday, Monday May 8<sup>th</sup>

**13. Correspondence**

To consider correspondence received since the last meeting (Yoxford Youth Club)

**14. Meeting Dates**

To discuss, with reference to minute 2022/95 a) of 17<sup>th</sup> October 2022 meeting dates for 2023. Suggested dates circulated.

Lisa Eveleigh

Parish Clerk

