

PEASENHALL ASSEMBLY HALL

Registered Charity Number 304808

MANAGEMENT COMMITTEE MEETING
Monday 14th August 2023 at 7.30pm in the Hall

MINUTES

Present: Carol Potter (Chairman), Martyn Burnside, Jane Collins, Amanda MacGregor, Sue Pipe, Lisa Eveleigh, Frank Potter

1) Apologies: Zoe Horlock

2) Minutes from previous meeting held on 10th July 2023

Agreed by the committee as a true and accurate record.

3) Chairman's Report

- Film night will recommence 1st Sept and Pop-up Pub will continue last Friday of every month.
- Good progress with repairs being made on outside of hall.
- Santander refused a cheque as they said they had no record of new signatories, although Carol had received an email in Nov 22 to confirm everything was in place. Carol will be speaking to them again with hopefully a quick resolution.

4) Secretary's Report

Nothing to report.

5) Treasurer's Report.

Income is as follows: Hall Hire is £156.00, Donations £285.35 of which £185.35 was from the bingo people, July Film Night 125.39, 2 deposits for Makers Market £20 and the Pop-up Pub £100.68. This totals £687.42

Outgoings: Cleaning costs £88, Electricity £36.99, New Fire Alarm £560.47, Repair to wall £150, Makro purchases for summer party £271.24, New tap and paint brushes £81.47, Solar light for key press £14.39, Paint £48.16, Trevor's 2nd invoice £2073.89 and gravel £163.20. This totals £3487.81.

The accounts stand as follows

Current Account £46,128.08

Petty Cash £922.20

Float with Martyn £50.00

Total £47,100.28

6) Matters arising from previous minutes.

None

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7) Summer Party 19th August

- a) Positive Peasehall paying for the band, Punch & Judy, and children consumables.
- b) Bar stock organised.
- c) JC collecting bread & meat Saturday morning.
- d) Bar open from 2pm, BBQ 2.30, P&J 2.30-3.15, Band 3.30, teas 4pm
- e) Meet Friday 3pm to erect tents and bunting.

8) Update on Action Points

a) Website / booking form

Agreed that Carol will print off and send to hirers. Tel number requires amending as last few digits missing

b) Interviews / suggestion box

3 more residents have been interviewed and Martyn will try and speak to some people at the village party.

Suggestion box: hope to have it in next couple of weeks.

c) Snagging list

Trevor is making good progress with snagging list.

d) Scaffolding

Plan to be erected Friday 1st September.

e) Grant application

JC has nearly completed Adnams Community Grant Application to get funding for new path. Reserves Policy to be written stating 15k to be kept in reserve which equates to approximately two years running cost.

9) Future Events

- Pop up pub 29th Sept, 27th Oct, 24th Nov
- Classical eve Tue 29th Aug
- Film Night 1st Sept, 6th Oct, 3rd Nov, 1st Dec
- Black Dek Band Sat 2nd Sept
- Makers Xmas Market 18th November

10) AOB

Simon from Community Broadband is hiring the Hall 6th September to promote service to the village. Some concern in way potential agreement is being conducted.

11) Date of next meeting: Monday 25th September 7.30pm

The chairman thanked members for their attendance and closed the meeting at 21:00 hours.

Minutes agreed: _____ (Chairman)