

PEASENHALL ASSEMBLY HALL

Registered Charity Number 304808

MANAGEMENT COMMITTEE MEETING
Monday 25th September 2023 at 7.30pm in the Hall

MINUTES

Present: Carol Potter (Chairman), Martyn Burnside, Jane Collins, Amanda MacGregor, Sue Pipe, Lisa Eveleigh, Frank Potter

1) Apologies: Zoe Horlock

2) Minutes from previous meeting held on 14th August 2023

Agreed by the committee as a true and accurate record.

3) Chairman's Report

Since the last meeting, the following events had taken place:

- Summer Party
- Pop up Pub
- Film Night
- Black Deek Band. Unfortunately, this was poorly attended, and no payment was made to the band. Proposal to offer the hall for practice sessions and to use some of the remaining Positive Peasehall money.

County Broadband Meeting. Only 2 people attended. They have until March to find 40 residents to subscribe to make it viable.

Cheryl Baldry has kindly agreed to join the committee.

4) Secretary's Report

Nothing to report.

5) Treasurer's Report.

Since our last Committee Meeting

Income is as follows: Hall Hire is £138.00, Donations £10, Sep Film Night 56.33, Black Deek Band £71.53, Summer Party £608.96, Pop-up Pub £108.58 and the concert that John O'Connor organized £130.81. This totals £1124.21

Outgoings: Cleaning costs £198, Anglian Water £143.05, Trevor's 3rd Invoice £2455.46, Bung for open drain £16.90, Replacement First Aid Kits £23.98, Paint £243.45 and scaffolding at £740. This totals £3820.84

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The accounts stand as follows:

Current Account £43,907.33

Petty Cash £376.55

Float with Martyn £50.00

Total £44,333.88

6) Matters arising from previous minutes.

None

7) Future Events

- Pop up Pub: 29th Sept and then last Friday of every month
- Film Night: 6th Oct, 3 Nov
- Makers Market 18th Nov (All tables now all taken and good variety)
- Cold Steel Rail 9th December

8) Update on Action Points

a) Website / booking form

Now all working

Frank has now taken this role on.

b) Interviews / suggestion box

Sue has correlated all the interviews. (attached)

Suggested Box now in place

c) Snagging list

Good progress with snagging list. Need to have another working party session. Booked for Sat 14th October.

Trevor back w/c 16th Oct.

d) Grant application

Adnams Community Grant Application to get funding for new path has been submitted and request from Parish Council is now going to be made for the remainder of the money.

Rural Business and Community Hub Grant nearly ready to be submitted for insulating walls. Deadline 29th September.

9) AOB

Future Chairman / Changes to committee

Carol has stepped down as Chairman will continue as Treasurer.

Jane proposed as Chairman by SP & seconded AMG and accepted.

Lisa agreed to be Secretary.

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Frank agreed to continue with organising bar and hall bookings.

10) Date of next meeting: Monday 23rd October 7.30pm

The chairman thanked members for their attendance and closed the meeting at 21:00 hours.

Minutes agreed: _____ (Chairman)