

# PEASENHALL PARISH COUNCIL

MEETING – 3<sup>rd</sup> September 2013

## Draft Minutes

1. The chairman, Chris Norrington, welcomed councillors Peter Dance, Nicholas Levett-Scrivener, Norman Ball and Frank Potter. The clerk, Caroline Cardwell, was in attendance. Apologies received from Kenneth Parry Brown, Roger Benstead and Stephen Burroughes [SC councillor and SCD councillor]
2. Declarations of interest – Chris Norrington declared an interest - ref to item 9 – trees in the garden of Farthings.
3. Vacancies – Tony Sore and Kathleen Hamilton presented themselves for a vacancy. Frank Potter proposed and Norman Ball seconded their application and all councillors were in favour. Both Tony Sore and Kathleen Hamilton signed the declaration of acceptance.
4. Church Lands Trust – following the resignation of Archie Poulter, councillors agreed to Kenneth Parry Brown being the parish council representative on the Church Lands Trust.
5. Have Your Say – PCSO Julie Hinton presented a police report [attached]. She reported that the police were in touch with SCC Highways with reference to traffic problems in the village; SID has been applied for and possibly a Speed Gun. A Speed Watch group could be set up for £1400, including equipment and training.
6. Minutes of previous meeting [23-07-13] were approved as a true record.
7. Matters arising – clerk asked to write to Emmetts re water discharge into pavement. A joint village Welcome Pack had been suggested, but could not be carried forward at present. It was agreed to put useful local information on the website.
8. Finances – balances as follows: c/acct - £13,410.64; sav/acct - £7,087.09; cheques were approved as follows: no.100431 to Peasehall Assembly Hall for £25.00 [hire for 3<sup>rd</sup> Sept]; no. 100 432 to HMRC for £108.40 [tax to 5 Oct.]; no.100433 to C. Cardwell for £289.00 [net salary Aug/Sept]; no. 100434 to SLHC for £25.00 [sub]; no.100435 to Peasehall Assembly Hall for 200.00 [grant to wards cost of disabled parking]. The external auditors' report and Annual Return were received and auditor's comments on level of reserves were noted.
9. Planning – DC/13/2183: Woodlands Farm, Bruisyard Rd. – councillors had no objections to the proposals. Farthings, Sibton Rd. – tree trimming notice received. SCDC LDP documents were received and filed for reference.
10. Play Space provision – this was extensively discussed. Although there is money from Sect. 106 available [ 28K+ for play area etc and 17K+ for sport] there is a continuing problem over suitable land.
11. Cemetery –
  - Improvements - it was recommended that the turning place was reduced in size to increase burial space, and the centre path would be replaced – Peter Dance and Kathleen Hamilton to speak to 3 contractors and ask for quotes to be sent to the clerk. An inexpensive seat for visitors would be installed – plain wood or re-cycled plastic.
  - The clerk was asked to firstly photo-copy the existing plan of the cemetery and secondly get a quote from a surveyor for a new plan.
  - J19 - Interment problem – the clerk reported that there had been a burial on 15<sup>th</sup> August, in a plot reserved for another family – this was due to lack of communication on part of

funeral director. The family who had reserved the plot agreed to another in the same area – this is recorded in the cemetery records. The clerk showed councillors a form to distribute to funeral directors who used the Peasenhall cemetery – it was agreed that she should send out copies.

- J78 – councillors expressed concerns over decorations on the above plot and asked the clerk to write to the owners and ask for it to be tidied up.

12. Refuse bins – the clerk showed councillors Glasdon's catalogue and it was agreed to select bins at the October meeting. The clerk was asked to contact SCDC re the dog-waste bin in the cemetery.
13. SCDC Electoral Review was received and discussed; no further comments.
14. Correspondence – received and discussed
15. Any other business – concerns raised included lack of village support for the shop; the Assembly Hall plan disabled toilets and ask for a grant; complaints about Kerridges hedge in Mill Rd.; clerk asked to contact BT to have the phone box cleaned and also SCC Highways re potholes on Rendham road hill.
16. Clerk's contract – the clerk to discuss this with the chairman and 2 councillors and present a report to the next meeting.

The meeting closed at 10.15pm