

## PEASENHALL PARISH COUNCIL

MEETING – 15<sup>TH</sup> SEPTEMBER 2015

## DRAFT MINUTES [not yet approved by councillors]

1. The chairman, Chris Norrington, welcomed councillors Oliver Platt, John Bawtree, Kenneth Parry Brown, Chris Bishop, Frank Potter, Teddy Forsyth, Tony Sore and John Bimson. Apologies were received from Nicholas Levett-Scrivener and the police. Stephen Burroughes [Suffolk County and Suffolk Coastal District councillor] attended. There were several members of the public. The clerk, Caroline Cardwell, was in attendance.
2. Declarations of interest – none.
3. Have Your Say [Public Forum 7.31pm] – Mill Rd. site – proposed application to build 9 houses: Applicant and architect presented outline plans for a pre-application consultation. Residents and councillors discussed this and concerns were raised over increased traffic on a narrow road, sewerage, parking during construction and the site is outside the physical limits of the village. Points were raised over the need for affordable housing in the village. It was stated that Saunders Yard was for sale and as a brownfield site its clearance was a matter for the district council; Suffolk County Highways are statutory consultees in all planning applications. Stephen Burroughes [SC and SC councillor] gave a report on council affairs and commented on Broadband roll-out, devolution plans and improved education results – he suggested that a Housing Needs survey would be useful for the parish council. Rendham Rd. traffic problems – he had spoken to Highways. Clerk asked to forward his reports to Councillors.
4. Minutes of previous meetings [21-07-15; 11-08-15] were approved and signed as a true record.
5. Matters arising – traffic issues in village to be discussed in Oct; clerk to see if Highways would come and address councillors.
- 6. Finances –**
  - Balances - c/acct (28-08-15) – 5,033.05; sav/acct (31-07-15) – 7,093.33; Total – 12,126.38 + precept – 4,250 = 16,376.38.
  - Cheques approved as follows: 510 to C. Cardwell for £358.28 [net salary aug/sept]; 511 to HMRC for £134.40 [tax to 5 Oct]; 512 to C. Ling for £2,400 [tree work etc in cemetery]
- 7. Planning**
  - DC/15/3256/FUL – Valley Farm, The Mounts – application for shepherd's hut as guest accommodation – no objection.
  - DC/15/3263/FUL – Clare Cottage, Bruisyard Rd.: application for extensions and land change of use – no objection, but concerns expressed over siting of garage and access.
  - DC/15/3267/FUL – land opposite Lavender Cottage, Springwood Drive – construction of 2 detached houses – a planning meeting was arranged on site for Thursday 24<sup>th</sup> September.

- SSA site 475 – The Causeway, Peasenhall – the following proposal has been submitted for consideration – *“that Peasenhall parish council rescinds its support of development of The Allotments, The Causeway, Peasenhall [referred to as Site 475 in the Site Allocations and Area Specific Policies Development Plan document] and of the inclusion of this land within the Village Envelope”* This proposal was withdrawn.
  - It was agreed to hold another public meeting on Nov. 11<sup>th</sup> to allow public comment on the final draft of the SSAs for Peasenhall – consultation period is 19<sup>th</sup> October to 30<sup>th</sup> November 2015.
8. Cemetery – it was noted that the contractor had accepted the council’s offer [see item 6 above]
  9. Peasenhall Bowls Club – the Club will contribute £500; application for Sports Fund funding allowed.
  10. Asset, parish – repairs were needed on the cemetery notice board and the bus shelter; clerk to write to Carl Thurston.
  11. Church Lands Trust – appointment of trustee – John Bawtree was elected as PC representative.
  12. Clerk’s training – councillors agreed that the clerk should attend a finance course.
  13. Correspondence – received and discussed; the police report was received; clerk asked to check cost of Commonwealth Flag to fly next year.
  14. Any other business – the budget will be reviewed in Oct; further printing of footpath map: Kenneth Parry Brown asked to bring costs to next meeting; clerk asked to contact Highways re erratic timing of street lights. Clerk explained that she could not produce meeting dates for 2016 until the External Audit requirements were to hand.
  15. Next meeting – 20<sup>th</sup> October 2015.

The meeting closed at 9.30pm.