

PEASENHALL  
MEETING – 17<sup>TH</sup> MARCH 2015

DRAFT MINUTES

*[Not yet approved by councillors]*

1. The chairman, Chris Norrington, welcomed councillors Norman Ball, Kenneth Parry Brown, Nicholas Levett-Scrivener, Tony Sore, Roger Benstead and Peter Dance. The clerk, Caroline Cardwell, was in attendance. There was one member of the public. Apologies were received from Frank Potter [abroad] and Stephen Burroughes [SCD and SC councillor]. Kath Hamilton was absent.
2. Declarations of interest – Nicholas Levett-Scrivener in item 9; councillors agreed to his dispensation.
3. Standing Orders – the current orders were amended to adopt 3l and 3m in Meetings Generally [SALC wording] to cover new legislation allowing filming and recording at meetings.
4. Transparency Code – the clerk told councillors that this related mostly to financial practices already carried out by the council; but she noted that in future draft minutes should be published on the council website [onesuffolkpeasenhall]
5. Have Your Say [Public Forum] – questions were asked about the timing of the SCDC Local Plan, following the Feb meeting and public exhibition held by the council. The chairman said that there would be a further consultation in the summer.
6. Minutes of previous meeting [18-02-15], amended by the removal of “see attached letter to SCDC for details”, were then approved and signed as correct.
7. Matters arising and clerk’s report – potholes in Heveningham Long Lane are still dangerous; Blocked ditch at Russell Close still a problem - clerk asked to again contact Suffolk Highways.
8. Finances – balances at 17-03-15 as follows: c/acct – 9,965.20; sav acct – 7,091.56. Cheques approved as follows – no.100484 to C. Cardwell for 350.56 [net sal. Feb/Mar]; no. 100485 to HMRC for 131.60 [tax to 5 Apr]; no.100586 to WEL Medical for 648.00 [de-fibrillator case]; no. 100487 to SPS for 30 [sub]; no. 100488 to Chris Norrington for 49.75 [mileage on council business]. Quote from SGF services for this year’s mowing etc was approved.
9. Planning – Chris Norrington gave an update on the Local Plan and SSA meetings;
  - a] DC/14/4054 – Shelley Lodge, Bruisyard Rd: councillors noted listed building consent

b] - DC/5/0640/FUL – Land behind The Post Office, the street: construction of one and a half storey dwelling – *[Nicholas Levett-Scrivener gave a short report and then left the room]* - councillors discussed this and had no objection, altho' concerns were raised over the narrow access. *[N L-S returned]*

10. De-fibrillator cabinet – awaiting electrical work and positioning; councillors agreed to Pearce and Kemp's estimate for 190 + VAT for electrical work.
11. Cemetery – Peter Dance reported that the new central driveway was nearly completed; councillors discussed two estimates for a survey and mapping service, but felt that that level of expenditure was not justified at present. It was agreed that a stone mason should make markers for the rows; clerk asked to get estimates for this. A dangerous tree [horse chestnut] was reported and Peter Dance will get quotes from tree surgeons for its removal.
12. Litter pick – all in hand; arranged for 28<sup>th</sup> March – 10am. outside the Post Office.
13. Suffolk Police – report on proposed cuts received and noted.
14. Elections – the clerk gave out nomination forms and an election timetable; Chris Norrington will take them to Melton.
15. Correspondence – received and discussed
16. Any other business – road sign near Emmetts damaged; Kenneth Parry Brown reminded councillors that the annual risk assessment was due – clerk to e-mail asset list to councillors; a new village guide – Kath Hamilton has in hand; the oak tree on the Causeway grass needed a guard.
17. The next meeting 19th May at the Assembly Hall. – this is the Annual Village Meeting; Chris Norrington to arrange talk by First Responders. This will be followed by the first meeting of the newly elected council.

The meeting ended at 9.05pm.