

PEASENHALL PARISH COUNCIL

Minutes of the Peasenhall Parish Council meeting
held at Peasenhall Assembly Hall on Wednesday 15th February 2023

2023/14 Attendance and Apologies

Attendees:

Cllr. Steve Pewsey – Chair
Cllr. Frank Potter – Vice Chair
Cllr. Roger Benstead
Cllr. Zoe Horlock
Cllr. Barry Rowing

Apologies for absence:

Cllr. Stephanie Liston
Cllr. Nick Levett-Scrivener

In attendance:

Lisa Eveleigh - Parish Clerk
2 members of the public

2023/15 Declarations of interest and requests for dispensations

There were no declarations of interest or requests for dispensation.

2023/16 Public Forum

- a) No member of the public wished to speak
- b) There were no reports from County and District Cllr. Stephen Burroughes

2023/17 Minutes of Previous Meeting

- a) After a request for an amendment to 2023/9 from Cllr Rowing was agreed, the minutes of the meeting held on 18th January 2023 were approved.
- b) There were no matters arising

2023/18 Finance and Governance

a) The Clerk explained that SALC have recommended replacing the Suffolk Code of Conduct with the LGA Code of Conduct which she had circulated. Cllr Pewsey suggested deferring consideration of this to the March meeting, which was agreed.

ACTION: the Clerk will circulate both versions prior to the March meeting

b) Cemetery Fees. Cllr Pewsey and Cllr Potter raised an alteration agreed in February 2021 whereby fees for children under 16 were to be waived. The Clerk undertook to make this change and inform the Churchwarden

c) (i) The Council reviewed the Risk Assessment. It was agreed that the Clerk would contact Mick Trovell to see if he was happy to continue to maintain Cemetery Records.

(ii) Regarding the possible danger of accidents caused by headstones, Cllr Pewsey said that Kenneth Parry-Brown and Peter Dance were responsible for checking these. Topple-tests could be carried out and Cllr Benstead commented that he had some experience and would help if necessary

(iii) Proper contact information should be added to all noticeboards not just the main one

ACTION: Clerk to progress this

- d) The Clerk noted one changed to the Asset Register, in that it transpired that the Parish Council owns the dog litter bins in the village. Cllr Pewsey offered to count how many there were. The Clerk also pointed out the addition of the new grit bin on Bruisyard Road
- e) The Bank reconciliation for Qt3 was approved
- f) The Clerk reported the current financial situation
 - Community Account - £24,708.80
 - Savings Account - £36,170.39
 - A pending VAT claim of £578.30 was reported, but since the meeting this has risen to £605.76
- g) 10 payments listed on the agenda were authorised

2023/19 Planning

- a) DC/23/0270/FUL Viewlands, Mill Road. Side extension and replacement roof. Cllr Rowing commented that the plans were not strictly accurate, but this was a minor reservation and the application was approved
- b) DC/23/0330/FUL Hare Lodge, Church Street. Rear extension providing enlarged kitchen/breakfast dining-room. Approved.
- c) DC/22/4831/LBC and DC/22/4830/FUL. An objection from the Suffolk Preservation Society was noted
- d) Old School Site. The Clerk reported that Rob Hancock of Concertus was still awaiting a final written follow up from their pre-application meeting with East Suffolk Council planners.
- e) Land behind the assembly hall. No further progress since the Land Registry plans of what land belongs to the owners was sent to the Clerk

2023/20 Mabel's Walk/Allotments

Cllrs Rowing and Horlock reported on a meeting with Duncan Haydon of Seamans on January 30th.

- a) Soil remediation had been agreed to the specification on the reports
- b) Fencing would be supplied but there was a question mark over which type of gate would be supplied, single or double
- c) A standpipe would be supplied but no specific type had been agreed
- d) Service Charge. It was unclear what formula Seamans were using but Mr Haydon had agreed to revisit the figures. Cllr Pewsey suggested that the clerk should consult ESC about fleecehold issues
- e) Although GPS co-ordinates had been requested and Mr Haydon had said he would supply them, they had not yet been received

Cllr Potter asked if Seamans thought the service charge reasonable and Cllr Horlock confirmed that they did.

Mr Bill Miller asked permission to speak, and the meeting was suspended

He commented that Mr Haydon had referred to his legal team and it is likely that he had to refer the Allotment Committee's questions and requests to them. Cllr Pewsey commented that the service charge is not about access but paying into a sinking fund for future repairs. Mr Miller said he found the meeting to be positive overall, seconded by the Clerk. .

The meeting resumed.

Cllr Rowing circulated a list of 9 different suggestions for a way forward. Cllr Horlock suggested that the Council should continue to push for an answer from Mr Haydon about the service charge before considering the list.

Cllr Potter suggested appointing a lawyer to progress matters and establish where the PPC stand if there is no

movement re the service charge and we refuse it. Cllr Horlock intervened to say that Mr Haydon had asked us to appoint a legal representative during the January 30th meeting. Cllr Pewsey asked the Clerk to approach SALC to that end which was agreed..

Cllr Pewsey then asked what would be an acceptable price and the consensus was £1000. Cllr Pewsey reminded Cllr Rowing that grants to support the allotments could be applied for. Cllr Potter remarked that we could raise the precept but the overall charge would only benefit 8 residents.

Cllr Rowing wondered if we should appoint a lawyer who specialises in remediation but this was not agreed.

2023/21 Highways

a) Parish Noticeboard. Cllr Horlock reported that the new noticeboard was now in place but needed some adjustment and to find a signwriter.

b) Rendham Hill/Road - Wayne Saunders of Suffolk Highways has agreed to a site meeting and the Clerk has asked for dates

c) Following the measures reported at the last meeting the work has yet to commence. It was suggested that the double yellow lines be extended to outside Emmett's though that poses a risk to their business

d) Speedwatch/SID – Cllr Horlock reported that the SID is working again but we do need to look at others. She had obtained a number of quotes between £2760 and £3045 and the Clerk also has some so this needs progressing. The models are all portable and Solar Panels can be added later. It was also suggested that some 30 mph stickers could be obtained.

e) The bottle banks in the Assembly Hall carpark were agreed to be in the wrong place and the Clerk was to contact Norse to have them moved

2023/22 Community/Positive Peasenhall

a) (i) The second Community Bingo session was a resounding success

(ii) The Photographic Exhibition organised by Laurence Moss was well-attended and may become an annual event.

(iii) Queen's Green Canopy – Cllr Horlock ordered trees for every resident who asked for the and by the time of the next meeting they will have been delivered and planted. Cllr Horlock suggesting buying and filling a planter with shrubs next to the Peasenhall sign and this was unanimously agreed

b) Litter-pick 2023. Cllr Horlock had ordered equipment for 12 people and the litter-pick will take place on Saturday 11th March beginning at 9.30 am. This will be publicised on Facebook with a call-out for volunteers and tea afterwards at Weaver's. The Parish Council will pay for refreshments

c) Rural Coffee Caravan, March 29th. The Clerk has now received promotional material and is distributing it.

2023/23 Correspondence

a) The Defibrillator software needs updating and after two false starts the Clerk is in touch with the

necessary contact. The machine has been used at least once.

b) The Clerk passed on an offer from the Council for free packs of spring bulbs which Cllr Potter would pass on to Mrs Potter for the Assembly Hall

c) Coronation Funding Opportunities. It was agreed the Clerk would apply for a grant of £500.

2023/24 Date of Next Meeting

It was noted that the date of the next meeting would be **Wednesday 15th March 2023 at 7pm**

The meeting closed at 20:55hrs.

Lisa Eveleigh

Parish Clerk