

PEASENHALL ASSEMBLY HALL
Registered Charity Number 304808
MANAGEMENT COMMITTEE MEETING

MONDAY 15TH MAY 2017 7:30pm

MINUTES

The meeting followed the AGM.

Present were Mr J O'Connor, Mrs C Cox, Mrs G Whiting, Mrs C Potter, Mr F Potter, Mrs A Owen, Ms K Hamilton and Mrs V Wilkinson. A member of the public was also in attendance.

Apologies were received from Mrs M Forsythe.

Election of Officers

JO'C was proposed as chairman and GC was proposed as vice chairman. MF proposed as secretary and CP was proposed as treasurer. CC was proposed as bookings secretary and AO as social media secretary. The committee voted unanimously in favour of these proposals.

Minutes

The minutes of the committee meeting held 27th March 2017 were agreed by the committee and signed by the chairman.

Chairman's Report

The Chairman thanked all the members for their work over the last year and looked forward to a successful 2017. All other issues were to be covered during the meeting.

Secretary's Report

There was no secretary's report.

Treasurer's Report

CP presented the Treasurer's report. Income since the start of the financial year is £684.27 and breaks down as follows, £532 from hall hire, £150.99 profit from the cake stall and £1.28 profit from the Quartet evening.

Outgoings were £117.60 for the annual PVS licence, £127 for the annual subscription to Filmbank Media, cleaning costs of £76, purchase of wine glasses at £5 and £140.13 for grass cutting during 2016. This gives a total of £465.73.

The accounts stand as follows

Current Account	£25,455.78
Petty Cash	£283.23

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Total £25,739.01

Matters Arising

FP reported that new Miniature Circuit Breakers (MCBs) had been fitted by the electrician into the circuits supplying the hall heaters. This should prevent the circuits from tripping out when all the heaters are switched on at once. He also reported that all of the coin operated electricity meters operate with the new pound coin as well as the old. KH reported that new table cloths had been purchased as agreed at the last meeting.

Future Events

The Random Blues Company have been booked for the evening of Sunday 15th July. A quiz night will be held on Friday 22nd September. Folk singer John Kirkpatrick has been booked for 7th October. The Picture Palace will restart with the first showing being on 14th October.

Any Other Business

JO'C reported that the A-board had disappeared from outside the Village Shop. He has found a replacement for approx. £30. The expenditure was agreed by the committee. JO'C thanked CC and Pat O'Connor for clearing out the kitchen cupboards by moving some of the lesser used crockery into storage in the loft.

CP reported that a renewal of our standing advert in the Yoxmere Fisherman would be £125.00. This expenditure was agreed by the committee. She also reported that one of the two first aid kits had disappeared and would need to be replaced. She advised that the new kits ought to be wall mounted so as to be more visible and accessible. This was agreed by the committee. CP also reported that she still had the old fridges and freezers from the Pea Festival in her garage. The committee agreed that these could be given away free of charge or otherwise disposed of.

Date of Next Meeting

The date of the next meeting was agreed as Monday 3rd July 2017 at 7:30pm in the hall. The chairman thanked members for their attendance and closed the meeting.

Minutes agreed:

(Chairman)