

**Peasehall Assembly Hall  
Annual General Meeting and Trustees Meeting**

*Registered Charity Number: 304808*

**Minutes of the meeting held on: 13<sup>th</sup> May 2019**

**AGM Meeting opened at: - 7.30 p.m.**

**AGM Meeting closed at: - 8.10 p.m.**

**Trustees Meeting Opened at: -8.10 p.m.**

**Trustees Meeting Closed at: - 9.10 p.m.**

**Present at both meetings:** John O'Connor, Vanessa Wilkinson, Laurence Moss, Kath Hamilton, Gracie Whiting, Frank Potter, Carol Potter, Amanda Owen, Marion Forsythe, Jacqui Cawkwell-East

**Apologies for both meetings:** Geoff Cadman, Chris Cox

**Peasehall Assembly Hall  
Annual General Meeting**

*Registered Charity Number: 304808*

 The meeting was attended by 1 member of the public.

**Appointment of Chair for the Meeting.**

FP was nominated as chairman for the meeting by JO'C, seconded by KH and AO. Trustees voted unanimously in favour.

**Chairman's Report.**

- FP thanked all the Trustee Officers for their work over that last year and thanked JO'C for arranging and managing the concerts and KH (also J) for all their hard work arranging and managing the Film Club Nights.
- It was confirmed that JO'C and LM have taken over the Film Club Nights and that these will start again in October 2019-05-15
- FP gave a brief overview of the PAH financial situation at the end of the financial year, which is detailed in the Treasurers report section of these AGM minutes.
- FP also gave a brief overview of the events that have taken place over the year and those planned going forward.(these are detailed further on in the minutes and in the Trustees meeting minutes)

**Treasurer's Report (Year Accounts for 2018-2019).**

❖ Hall lettings were down slightly compared to the previous year from: £2817 to £2280

- ❖ Takings from the electricity meters was down by approximately *(probably due to the mild winter weather)*:

£40

❖ Fundraising was down:

£500 to £1092.28

❖ Donations were down by:

£400 to £421.68

❖ The **TOTAL INCOME** for the year was:

£4079.96 compared to £5607.91

At the end of the financial year the accounts were as follows:

**Current Account:**

£25,871.40 compared to £26262.30 (31<sup>st</sup> March 2018)

**Petty Cash:**

£494.26 compared to £320.29

**TOTAL:** £26365.66 compare to £26582.59

Trustees felt that these figures represented a good year on year financial situation with income covering the upkeep costs of the Hall.

**Public Forum:**

Comments were voiced from the floor that 'local village halls' are struggling to raise additional funding to support large scale developments /projects. It was felt by the floor that Trustees should focus their energy on generating sufficient funds to maintain the facilities / condition of the Hall rather than chasing significant funding for 'building / project development'

Trustees responded that they felt that events such as the concerts, film nights and quiz evenings are successful events and currently along with lettings enable the committee to maintain the Hall, although they do not raise significant additional funds to support developments/ projects.

Trustees felt that PAH had another successful year without Trustees having to touch its financial reserves.

There was an offer of help from the floor for events should Trustees need it.

There have been complaints, brought to the meeting by the 1 attendee, about the condition of the drive and the current problem with the electricity meters.

Trustees noted the issues raised and explained that the problem with the electricity meter will hopefully be addressed when Trustees have managed to secured a professional electrician to look at the lights /meter.

Potholes on the drive have been filled recently but the repairs are already breaking down. The drive needs to be professionally surfaced but this would be at a significant cost and there are no plans for this in the near future or funds available to cover the cost.

**Events/ A Look Ahead:**

**Suffolk Sunrise**, charity bike race- 19th May

**European Elections:** 23<sup>rd</sup> May

**Photographic Competition -25/26<sup>th</sup> May**

- *KH agreed to circulate a rota so that Trustees can volunteer to be on site in the Hall over the two days that it is open to the public and at the prize giving.*

There are no plans for the proposed **Summer Causeway Event**.

The Trustees discussed putting on a 'Summer Event' at the Hall. Early one Saturday evening at the end of July /beginning of August.

- *JO'C to talk to the 'Causeway Boys' to see if the band have any available dates.*

**Election of the Committee:**

LM happy to remain as a committee member but does not want to become a Trustee.

All committee members stood down.

It was proposed, seconded and agreed that all posts would be filled as previously.

FP: Chairman (FP voiced concerns that he will find it difficult to devote as much time to the role as he would like and would be happy to step aside if anyone felt that could commit more time than him)

JO'C: Vice -Chairman

CP: Treasurer

VW: Secretary

CC; Diary Secretary

AO: Communication/ Social Media Co-ordinator

**The meeting closed at 8.10 p.m.**

**Signed by The Chairman:**

**Frank Potter**.....

**Date** .....