

# PEASENHALL ASSEMBLY HALL

Registered Charity Number 304808

## ANNUAL GENERAL MEETING

MONDAY 23<sup>RD</sup> MAY 2016

### MINUTES

Present were Mr J O'Connor, Mrs C Cox, Ms S Tompkins, Mrs G Whiting, Mr G Cadman, Mr F Potter, Mrs C Potter and Mrs A Owen. A number of members of the public attended the meeting. Apologies were received from Mrs M Forsythe and Ms K Hamilton

At this point in the meeting all committee members resigned. Mr John O'Connor was unanimously elected as chair of the meeting.

#### Chairman's Report

JO'C welcomed members to the 2016 Annual General Meeting for the Peasehall Assembly Hall. He also welcomed the members of the public who were in attendance. He then presented his report for the previous year. He thanked all members for their continued support for the hall, noting that volunteers were always available for hall activities whenever required. He particularly thanked CP, CC, AO and FP for their hard work as treasurer, diary secretary, social media secretary and committee secretary. JO'C also recognised Peter Dance and Janet Tompkins who had resigned from the committee during the year. They have both generously given their time to the hall for a number of years.

Successful events over the year have included the summer party, the photographic competition and a number of concerts. The hall continues to be booked by its regular users and for private functions. The regular quiz evenings and cake stall were again popular fundraising events. The Picture Palace supplemented hall income as well as providing lively social occasions. Thanks are due to Kath Hamilton and Jude Islet for the hard work they put into the Picture Palace.

The committee had explored an option to re-instate the Pea Festival this year in association with the Halesworth Lions. It was clear, however, that insufficient support would be available in time. Fundraising for the proposed extension is also under review as discussions with architects and planners revealed that the likely costs would be in excess of £50,000. Additional grant funding will be required if this is to become a reality.

#### Treasurers Report

CP presented the Treasurers Report. Total income for the financial year was £6884.05 compared with £7056.14 for the previous year. This was mainly from Hall lettings, up almost £1200 to £3310, electricity meters, up almost £100 to £409, fundraising, down by £400 to £1466.80 and donations, down by £1000 to £1698.25. Total outgoings for the financial year were £4740.64 compared to £5321.67 for the previous year. The main expenditure was electricity costs, down

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by £70 to 702.83 and annual insurance, up by approx. £70 to £961.85. We made far fewer repairs and improvements compared to last year with the costs being down by over £600. Other increases this year include the fire alarm service costs and the replacement of the fire extinguishers.

The accounts were as follows

Current Account	£12,459.71	compared to £10,268.43 for 31st March 2015
Petty cash	£523.03	compared to £590.90
Total	£12,982.74	Compared to £10,859.33

The committee agreed that, after a couple of years of small losses, the fact that we had a profit of £2,123.41 is very encouraging.

### Public Forum

Questions from members of the public included feedback from one of the regular hall hirers. She stated that ours was a really nice hall, with a good floor, which was well suited to its use for exercise classes. The heating in the hall could be a problem in the winter. Other questions related to fundraising ideas. In the course of the discussion, the status of the piano in the hall mentioned in relation to the demise of the WI choir. It was confirmed that the piano belonged to the hall, having been donated by Mrs Katherine Evans.

### Events Lookahead

A number of upcoming events were discussed, including a possible Syzewell Gap evening in November, a string quartet on Sat 20<sup>th</sup> August and a possible combined play and string quartet in October.

### Election of Committee Members

It was reported that Janet Tompkins was stepping down from the committee after 9 years' membership. It was noted that Janet had made an enormous contribution to the hall, especially in relation to the Pea Festival. Following a proposal from FP, the whole of the rest of the committee, including MF who was absent from the meeting, were re-elected. Also elected to the committee was Mrs Vanessa Wilkinson, who was present at the meeting.

### Any Other Business

The Chairman thanked all present for their attendance and closed the meeting.

Minutes agreed:

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(Chairman)